

Regular Board of Education Meeting

January 18, 2017

Meeting called to order at 7:01 p.m.

Flag Salute: Mr. Jason Kim

In Attendance on Roll Call: Ms. Alvarez, Ms. Hwang, Mr. Paul Kim, Mr. Jason Kim, Mr.

Mattessich, Mr. Rotundo, Mr. Woo, Dr. Cirillo, Mr. Stabile

Absent: Mr. Bruno, Mr. Donovan, Mr. Brovarone

Board President read the "Statement of Presiding Officer"

Minute Approval: September 14, 2016 – Emergency Meeting, December 14, 2016 – Regular Meeting

Motion by Mr. Rotundo, Seconded by Mr. Mattessich. Approved. Abstain – Ms. Hwang and Mr. Woo on the September 14, 2016 meeting. They were not present.

Report of the President: Ms. Alvarez thanked the Korean Consulate for their \$10,000.00 donation which will be used to assist the district's Korean Language Department.

Report of the Superintendent:

- Palisades Park schools ranked in the Top 100 Best Public School districts in N.J. on the Niche website.
- Safety & Security Meeting at the Bergen County Prosecutor's Office -January 11, 2017
- HIB Scores -Self-Assessment highest ever achieved
- QSAC Review –Friday, January 13th for Administrators and Central Office Staff
- 3rd Annual "Former Alumni Panel" –3 graduates spoke to the Junior Class –January 10, 2017
- Budget preparation to begin. Meeting with supervisors & principals. Submit to the County office by March 9th

Motion by Mr. Woo, seconded by Mr. Rotundo to approve the ESEA Corrective Action Plan.
Motion was approved.

Report of the Board Attorney: Mr. Brovarone is absent

Report of the Committees: Resolutions attached

Old Business: None at this time

New Business: None at this time

A motion was made by Mr. Woo, seconded by Mr. Rotundo to open the meeting to Audience Participation.

Jane Martin, former teacher and resident of Palisades Park, questioned the duties of "UFS Personnel Corp" the security company hired by the Board. Dr. Cirillo stated they will be utilized as lobby guards at each school building. The guards will be checking photo ID's/other forms of identification and monitoring the whereabouts of all school visitors –when they enter and exit the building.

Cathy Doheny, teacher and PPEA Rep, commented that most schools do utilize the services of security companies or retired police officers to monitor their entry ways. On another note, she mentioned that the district has a great, dedicated teaching staff and hopefully their contract will be settled in the near future.

Joseph Sperlazzo, the district's maintenance man, inquired as to why a meeting scheduled at 5:00 p.m. last Monday was cancelled by the Board at 2:00 p.m. that day? The Board has had only 3 meetings with the Teamsters Union in the past year. Mr. Paul Kim referred all questions regarding negotiations to the Board Attorney, who will address these matters at the next meeting.

Mr. Sperlazzo commented that he has been performing the duties of the district's 1PM Coordinator and the Facilities Manager without any additional compensation. He will be "re-thinking" whether or not he wants to continue in both these capacities.

Mr. Woo made a motion to close this portion of the meeting, seconded by Mr. Mattessich. All ayes on roll call.

Mr. Woo made a motion to go into Closed Session, seconded by Mr. Rotundo. All ayes on roll call.

Closed Session:

HIB review and discussion.

A motion by Mr. Jason Kim, seconded by Mr. Rotundo to re-open the meeting to the Public. All ayes on roll call.

The Board voted to "affirm" the findings of a HIB incident investigation dated 11/15/16. A motion by Mr. Woo, seconded by Mr. Rotundo, all ayes on roll call.

A motion was made by Mr. Woo, seconded by Mr. Jason Kim to adjourn this meeting. All ayes on roll call.

Palisades Park Board of Education
410 Second Street
Palisades Park, New Jersey

January 18, 2017

Report of the Superintendent – Dr. Joseph Cirillo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the ESEA Corrective Action Plan to address specific deficiencies in the area of Mathematics for our special needs students. This Plan is currently being implemented.

Introduced by: Mr. Woo

Seconded by: Mr. Rotundo

All eyes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo

Palisades Park Board of Education
410 Second Street
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January 18, 2017

Report of the Finance Committee – Mr. John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the submission of Amendment 1 to the IDEA grant application FY '17 in order to budget carry-over funds in the amount of \$2,962.00. These funds will be allotted to the non-public school for instructional supplies – line item 100-600.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of budget transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator to make budget transfers between line items as necessary between monthly meetings of the Board.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members workshops:

<u>STAFF MEMBER</u>	<u>Description/Location</u>	<u>Date(s)</u>	<u>Cost</u>
Su-Ming Teo LDT-C	“Read & Write for Google” to assist students with learning disabilities BCSS Educational Enterprises, Paramus	02/24/17	\$ 45.00
Sandra Vazquez School Psychologist	Spring Conference – “NJ Council for Exceptional Children” @ Ramapo College	03/13/17	\$115.00
Amy Munn ESL Supervisor	Theory & Application for Bilingual/ESL classrooms – New Brunswick, NJ	06/01/17	\$150.00
Grace Ko ESL Teacher	Innovative Knowledge & Techniques for ESL students – New Brunswick, NJ	06/02/17	\$150.00

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending December 31, 2016 and furthermore the Board certifies that in accordance with N.J.A.C 6:20-2A (10e) that no major account or fund in the 2016/17 budget has been over-expended and sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. (Full report on file in the business office for review)

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the Corrective Action Plan for the June 2016 audit report and authorizes the Business Administrator to submit the CAP to the County Department of Education. (Attached)

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the January 2017 Food Service vouchers in the amount of: **\$8,257.80**

<u>VENDOR</u>	<u>Description of Work/Product</u>	<u>Amount</u>	<u>Check #</u>
Central Restaurant Products	Refrigerator for L.S. cafeteria	\$ 3,700.00	3407
Jay-Hill Repairs	Service & Repair ice maker @ HS	696.00	3408
Mathusek, Inc.	Furnish & install 77 sq ft of flooring @ high school cafeteria	1,014.86	3409
Tyler Electrical Contracting	Exhaust fan replacement for Commercial kitchen hood system	2,800.00	3410
Verizon	December 2016 phone service	46.94	3411

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent “amend” Finance Resolution #10. (12/14/16 meeting) denying tuition reimbursement for “Improving the Reading Techniques in Secondary Schools”.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent a stipend in the amount of \$5,000.00 for Patrick Bott. In addition to his duties as high school vice-principal, Mr. Bott will be responsible for monitoring/updating NJ Smart data, as well as other pertinent State reports.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports for the Lindbergh School and the High School student activity accounts, month ending 12/31/17. (Attached)

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves tuition reimbursement for Andia Giannantonio-Cali, World Language teacher. Courses: “Semantics & Pragmatics” and “Advanced Structure of American English” (Spring Semester). Amount of reimbursement to be determined at year’s end.

11.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a Service Agreement with "UFS Personnel Corporation", Totowa, NJ to provide 1 uniformed security officer at each school building from 7:30 a.m. – 3:00 p.m.

Starting Date: January 23, 2017 thru June 30, 2017

Officer Hourly Rates: \$14.75 (Regular Time), \$22.13 (Overtime/Holidays)

12.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the January 2017 voucher list in the amount of \$ 674,007.25

Fund 10 (General Current Expenses)	\$591,052.75
Fund 20 (Special Revenue	82,640.31
Fund 96 (After Care Program	<u>314.19</u>
	\$ 674,007.25

Introduced by: Mr. Mattessich

Seconded by: Mr. Woo

All ayes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo

Palisades Park Board of Education
410 Second Street
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January 18, 2017

Report of the Buildings & Grounds Committee – Mr. Howard Donovan

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Palisades Park/Leonora Little League for use of the high school gym on the following dates for Little League try-outs:

Sunday, February 12, 2017 from 12:00 noon – 8:00 pm
Sunday, February 26, 2017 from 12 noon – 8:00 pm
Sunday, March 5, 2017 from 12 noon – 8:00 pm
(These hours will be “downsized” after registration)

Also, use of the school fields during the 2017 season for practices. We will coordinate with the PPHS teams.

Finally, permission to post signs on the Lindbergh School fence detailing registration information between January 19th – March 5th, 2017.

Introduced by: Mr. Rotundo

Seconded by: M. Woo

All eyes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo

Palisades Park Board of Education
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Report of the Personnel Committee – Mr. Jeffrey Woo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following Substitute Teacher for the 2016/17 school year:

Un Hye Cho
Palisades Park, NJ
BA – Rutgers University

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of a Substitute nurse at Notre Dame School:

Jeanne Rivellini
Washington Twp., NJ
NJ Licensed RN
Salary: Paid by Nonpublic School Nursing Funds

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff members to chaperone the annual PEEC trip:

- Kevin Engstrom
- Frank Viola
- Lauren Conroy
- Rod Cronin
- Stephanie Messina
- Denise Kurz
- Cecilia Chan (nurse)
- Jennifer Velardo
- Pasquale DeSalvo
- Stephanie Fiorentino
- Sara Lake
- Rich DeCicco
- Shelia Nastasi
- Jared Zuckerman

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a "title change" for Dr. Sandra Vazquez from Supervisor to Director.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment:

Brandon Fronjian
Head Track & Field Coach
Stipend: \$6,246.00 *
*Pending negotiations

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following personnel to work in the after school 21st C programs:

Maria Visaggio	Michele Lee
Annette McCarthy	Breanna Calabrese
Kaytlin Callaghan	Jaclyn Vanore
Rich DeCicco	Joshus Farra
Sarah Han	Samantha Matarazzo
Soojung Kwak	Angela Lee

\$35. per hour (pending negotiations) 1 - 3 hours a day

Diana Guzman	Emily Blanco
Mona Park	Samuel Kwon

\$20. per hour (pending negotiations) 1 – 3 hours a day

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the resignation of Carrie Gioia, classroom aide, effective February 15, 2017.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Jessica Colon, Lindbergh School teacher, effective March 2, 2017. Mrs. Colon anticipates returning to the district in September 2017.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Jessica Graf, Assistant Track & Field Coach. Stipend: \$4,858.00 * (Pending negotiations)

Introduced by: Mr. Woo

Seconded by: Mr. Mattessich

All ayes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo

*Palisades Park Board of Education
410 Second Street
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January 18, 2017

Report of the Curriculum Committee – Mr. Jason Kim

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached "Differentiation/Accommodations/Modifications" to the district's curriculum in order to assist/support the district's Gifted & Talented students, ELL students, Students with disabilities, and At Risk students.

Introduced by: Mr. Jason Kim

Seconded by: Mr. Woo

All eyes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo

Palisades Park Board of Education
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January 18, 2017

Report of the Policy Committee – Mr. Anthony Rotundo

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **Second Reading of Policy No. 5118.2 – “Foster Care and Educational Stability”**

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **First Reading** of the following new/updated Policies:

- 5145.7 “Gender Identity & Expression” (New)
- 5131 “Conduct & Discipline” – Content has been added to the introduction that details the purposes of the Code of Student Conduct.
- 5134 “Married & Pregnant Students” – A sentence was added to paragraphs 1 and 4 for compliance with the CEP to include married and pregnant students in educational programs and school activities.
- 5141.1 “Missing, Abused & Neglected Children” – The name of the policy was changed (formerly Child Abuse & Neglect). The policy was updated to reflect the Current Administrative Code.

Introduced by: Mr. Rotundo

Seconded by: Mr. Woo

All eyes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo

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Report of Student Activities/Field Trips – Ms. Connie Hwang

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request to Parkway Lanes, Elmwood Park for the 7th & 8th grades on Thursday, February 9, 2017. Cost per student: \$12.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the "PEEC Experience" for 5th Grade students scheduled on April 10, 11, 12 2017. (14 Chaperones, including one school nurse). Cost per student: TBD

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip for "Model UN" to Bergen Academies, Hackensack on Thursday & Friday, 1/26 & 1/27 from 2:00 – 8:00 p.m. 8 students participating

Introduced by: Ms. Hwang

Seconded by: Mr. Paul Kim

All ayes on roll call: Alvarez, Hwang, P. Kim, J. Kim, Mattessich, Rotundo, Woo